Graduate School of International Management (GSIM)
Linkage Program
2024 Application Form

Please select the program you are applying for.

Graduate School of International Management
☐ 2-year MBA Program (Enrollment period: September 2024 through **June** 2025)
☐ 1-year MBA Program (Enrollment period: September 2024 through **August** 2025)
☐ Digital Transformation Program (Enrollment period: September 2024 through **August** 2025)

General Instructions
(a) This Form should be typewritten.
(b) Please click the appropriate choice.
(c) All data are used for internal purposes only and will be regarded as confidential.

Your Home Institution
☐ Beijing Normal University
☐ Gadjah Mada University
☐ National University of Mongolia

Sponsorship

Is your graduate study at IUJ being funded by any institution? ☐ Yes ☐ No

If yes, please provide the following information in English and, if applicable, in Chinese characters:

Institution Name: _____
Contact Person: _____
Position/Title: _____
Address Street 1: _____
Street 2: _____
City: _____ Country: _____
Telephone _____ Fax: _____ E-mail: _____

Personal Information

1. **Name in full**	2. **Gender**
(Write as appears on your passport in Roman block CAPITALS)	☐ Male ☐ Female

2. **Date and Place of birth (state age as of 1ˢᵗ October 2024)**

(Year)	*(Month)*	*(Date)*	*(Age)*	*(Place of Birth)*

3. **Marital Status** ☐ Single ☐ Married

4. **Home Address**

Street:	
City:	*Postal code:*
E-mail address:	
Phone:	*Mobile phone:*

6.   Educational Background

	Name of School / Institution	Location	Officially required years of schooling	Duration of schooling		Number of years of schooling attended
				From (mm/yy)	To (mm/yy)	
Elementary Education Elementary School				/	/	
Secondary Education Lower Level				/	/	
Secondary Education Upper Level				/	/	
Higher Education Undergraduate Level				/	/	
Higher Education (Master) Graduate Level				/	/	
Higher Education (Doctoral Degree) Graduate Level				/	/	
					Total number of years	

7.   Language Skills

Language Proficiency	ENGLISH		
	Excellent	Good	Poor
Reading			
Writing			
Speaking			
TOEFL/IELTS Score:	……………………………..		
Other test ( )	……………………………..		

8.   Present Status

☐   Full-time Employed

☐   Part-time Employed

☐   Unemployed

☐   Student

9. Professional Background (Please write in English)

Please fill in full-time positions only. ***(Current or most recent one first.)***

Employer

Address _____ Telephone _____

Title of your Position

Type of Work

Period of Employment ___ / ___ to ___ / ___ ___ years
Month / Year   *Month / Year*

Employer

Address _____ Telephone _____

Title of your Position

Type of Work

Period of Employment ___ / ___ to ___ / ___ ___ years
Month / Year   *Month / Year*

Employer

Address _____ Telephone _____

Title of your Position

Type of Work

Period of Employment ___ / ___ to ___ / ___ ___ years
Month / Year   Month / Year

10. Recommendation (Ask (1) your academic supervisor, or (2) your supervisor at work to be your reference.)

Reference's name

Reference's Institution / Company

Reference's Division

Reference's Title

Reference's Gender   Male   Female

Reference's Professional Email

11. **Personal Statement (Please type in the following space or attach a separate file.)**

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Guidelines for Writing a Research Proposal

The research proposal is central to your application to any program at the International University of Japan. Please read the following guidelines carefully to ensure that your statements include the information evaluators need to assess your application.

You should treat the proposal as an opportunity to show that you have an interest in an area of study and that you can identify a meaningful question in that area. You also demonstrate that you can express your ideas in clear and precise English. The evaluators who read your proposal know that it is a provisional statement and that your research questions may change during your research.

A research proposal demonstrates that you have a project both worth doing and manageable within the timescale of the degree you are applying. Your project must be well-founded and contribute to understanding in its field to be worth doing. To make sure that your project is manageable within your study period, you'd better narrow the scope of the research question. Usually, a specific or concrete question is desirable.

The following template will guide you through these things.

a) Title (Maximum 30 words)

Be as concise and explicit as you can.
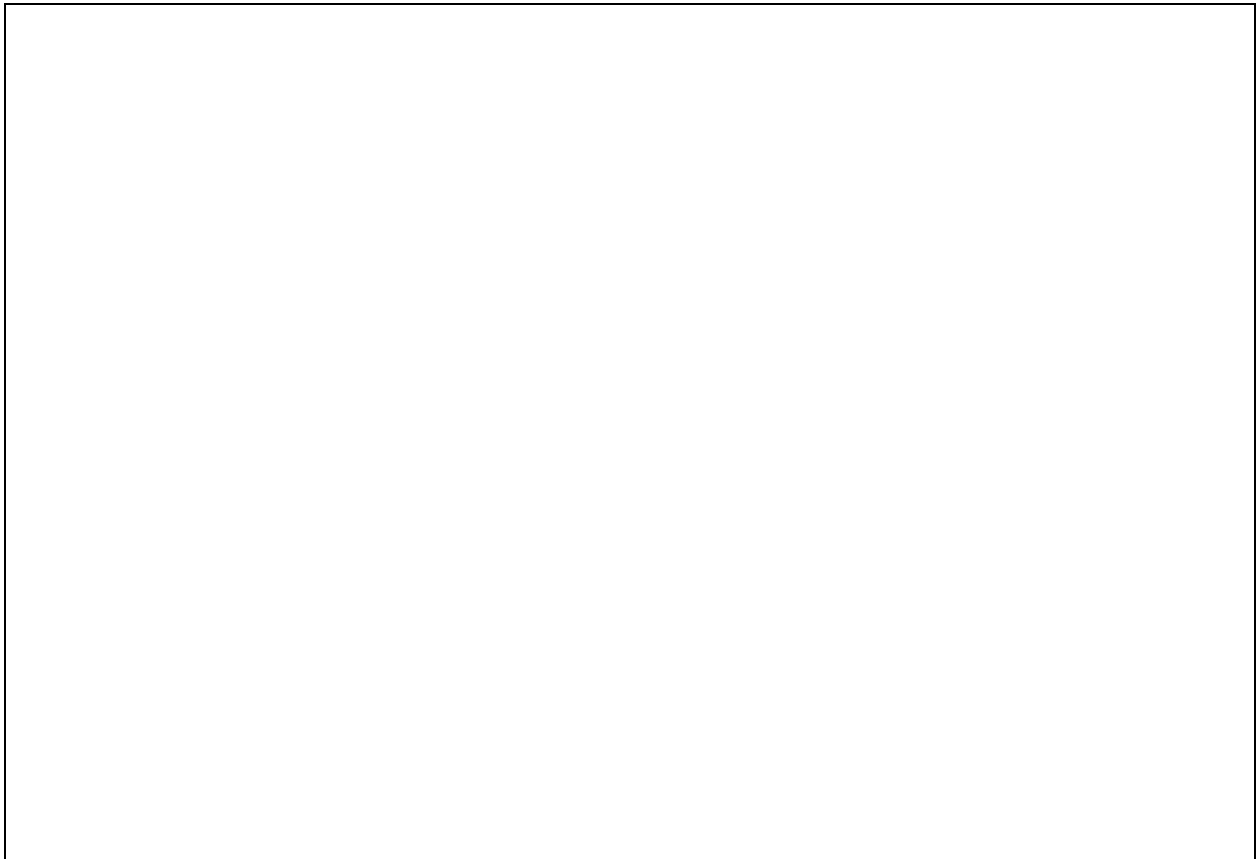
b) Introduction (Maximum 200 words)

Introduce the questions and issues central to your research. Identify the field of study in broad terms and explain how you expect your research to contribute to the specific business or academic domains.

- **What are your research scope and the target(s) for investigation? (Countries, industries, organizations, or any other focus area for your research)**
- **What would you like to prove, clarify, or find out as a result of your research?**

Here, please expand your Introduction. What are the key texts and arguments in the field, and how does your proposal differ from existing lines of argument? What does your project contribute to existing work in the area? How does it extend our understanding of particular questions or topics? You need to set out your research questions as clearly as possible, explain problems you want to explore and say why it is crucial. Add a *diagram* or a *table* highlighting your idea, if applicable.

- **What did you learn so far about the existing lines or arguments related to your research topic?**
- **What are your initial hypotheses or conjectures about the outcomes?**
- **Which aspects of your research would be new and unique, as not just repetitions of past research?**
- **Why your research outcomes would be of high-value and impact, both for solving real-world problems and for the academic progress**

d) Research methods (Maximum 200 words)

Describe how you would support your argument. You can use textual, historical, statistical, or visual analysis as long as it is relevant. You can also use a theoretical framework. And what sources will you use? The detail will depend very much on your research topic.

e) Bibliography

List the books and articles to which you refer in the proposal.

13. Other Required Documents

Please submit this application form together with the following required documents **in English** to the Admissions Office via email by the application deadline of May 31, 2024:

1)	Copy of your passport (if not available, your face photo data)
2)	Transcript from your undergraduate education
3)	Degree certificate from your undergraduate education
4)	Transcript from your current graduate school
5)	Certificate of expected graduation from your current graduate school
6)	Recommendation letter from your current supervisor (if difficult, a letter from your supervisor at the undergraduate university)
7)	English test score (TOEFL, IETLS or TOEIC)

Inquiries
Admissions Office
Graduate School of International Management
Email: admgsim@iuj.ac.jp
TEL: +81-25-779-1500