

# International University of Japan External Evaluation Committee Regulations (Translation)

Established on April 1, 2017

Revised on January 23, 2020

## (Establishment)

**Article 1.** International University of Japan (hereinafter referred to as the “University”) shall establish the International University of Japan External Evaluation Committee (hereinafter referred to as the "Committee").

## (Purpose)

**Article 2.** To ensure the efficacy of internal quality assurance and objectivity and impartiality of self-inspection and evaluation activities, and to further improve the level of education and research at the University, the Committee shall have evaluation conducted by experts independent from the University and receive their opinions on the promotion of internal quality assurance as well as self-inspection and evaluation.

## (Duties)

**Article 3.** The Committee shall conduct university evaluations as follows.

- (1) Evaluate the objectivity and validity of self-inspections and evaluations conducted by the University.
- (2) Evaluate the efficacy of internal quality assurance conducted by the University.
- (3) Evaluate other items relating to important matters the president needs.
- (4) Summarize the results of the evaluation pursuant to each of the items of this Article 3-1, make recommendations for improvement in the external evaluation report and submit it to the President.

## (Organization)

**Article 4-1.** Committee members shall be appointed by the President from scholars, academic experts, and others independent from the University who understand the purpose of the establishment by the University.

**Article 4-2.** The number of members defined in the preceding paragraph shall be not less than three (3) persons and not more than five (5) persons. A vacancy shall be filled if the number of members drops to fewer than three (3).

**(Term of office)**

**Article 5-1.** The term of office of the Committee member shall be two years.

However, this shall not preclude a member from being re-appointed.

**Article 5-2.** The term of office of the successor in the event of a vacancy in the Committee shall be the remaining term of the predecessor.

**(Chairperson)**

**Article 6-1.** A chairperson shall be appointed for the Committee.

**Article 6-2.** The chairperson shall be nominated by the President from the Committee members.

**Article 6-3.** The chairperson shall convene the Committee and chair its meetings.

**Article 6-4.** The term of office of the chairperson shall be two years. However, this shall not preclude the chairperson from being re-appointed.

**Article 6-5.** The term of office of the successor in the event the chairperson's position becomes vacant shall be the remaining term of the predecessor.

**(Operation of the Committee)**

**Article 7-1.** The Committee shall meet at least once a year, convened by the Chairperson.

**Article 7-2.** The Committee shall be duly established by the attendance of a two-thirds majority of the Committee members, and the proceedings shall be resolved with the consent of a majority of attendees.

**(Confidentiality)**

**Article 8.** The Committee members shall not divulge matters that were deemed to be kept secret among the matters learned in the course of the evaluation conducted according to the Regulations.

**(Secretariat)**

**Article 9.** The secretariat of the Committee shall be assumed by the Office of the President.

**(Revision and abolition)**

**Article 10.** Revision and abolition of the Regulations shall be determined by the President after hearing the opinions of the Executive Committee.

### **ADDITIONAL REGULATIONS**

1. The Regulations shall come into effect as of April 1, 2017, and the provisions after the establishment shall apply from January 1, 2017.
2. Notwithstanding the provisions stipulated in Article 5 and Article 6 herein, the term of office of the first Committee members appointed after the effective date of the Regulations shall be until March 31, 2018.

### **ADDITIONAL REGULATIONS**

These amendments shall be made effective from January 23, 2020. (Changes made to Article 2 (Purpose) and Article 3 (Duties))