

在留資格認定証明書交付申請書 APPLICATION FOR CERTIFICATE OF ELIGIBILITY

法務大臣殿 To the Minister of Justice

出入国管理及び難民認定法第7条の2の規定に基づき、次のとおり同法第7条第1項第2号に掲げる条件に適合している旨の証明書の交付を申請します。 Pursuant to the provisions of Article 7-2 of the Immigration Control and Refugee Recognition Act, I hereby apply for the certificate showing eligibility for the conditions provided for in 7, Paragraph 1, Item 2 of the said Act.

写真 Photo 40mm x 30mm

1 国籍・地域 Nationality/Region Vietnam 2 生年月日 Date of birth 1996 年 3 月 23 日

3 氏名 Name NGUYEN THI MAI

4 性別 Sex 男 / 女 5 出生地 Place of birth Hanoi 6 配偶者の有無 Marital status 有 / 無

7 職業 Occupation Financial Analyst 8 本国における居住地 Home town/city Hanoi

9 日本における連絡先 Address in Japan 新潟県南魚沼市国際町777番地

10 旅券 (1) 番号 Number B1234567 (2) 有効期限 Date of expiration 2027 年 5 月 30 日

11 入国目的 (次のいずれか該当するものを選んでください。) Purpose of entry: check one of the followings

12 入国予定年月日 Date of entry 2023 年 9 月 1 日 13 上陸予定港 Port of entry Narita International Airport

14 滞在予定期間 Intended length of stay 2 years 15 同伴者の有無 Accompanying persons, if any 有 / 無

16 査証申請予定地 Intended place to apply for visa Hanoi

17 過去の出入国歴 Past entry into / departure from Japan 有 / 無

18 過去の在留資格認定証明書交付申請歴 Past history of applying for a certificate of eligibility 有 / 無

19 犯罪を理由とする処分を受けたことの有無 (日本国外におけるものを含む。) ※交通違反等による処分を含む。 有 (具体的内容) / 無

20 退去強制又は出国命令による出国の有無 Departure by deportation / departure order 有 / 無

21 在日親族 (父・母・配偶者・子・兄弟姉妹・祖父母・叔(伯)父・叔(伯)母など) 及び同居者 Family in Japan (father, mother, spouse, children, siblings, grandparents, uncle, aunt or others) and cohabitants 有 (「有」の場合は、以下の欄に在日親族及び同居者を記入してください。) / 無

続柄 Relationship	氏名 Name	生年月日 Date of birth	国籍・地域 Nationality/Region	同居予定の有無 Intended to reside with applicant or not	勤務先名称・通学先名称 Place of employment/school	在留カード番号 特別永住者証明書番号 Residence card number Special Permanent Resident Certificate number
	None			有・無 Yes / No		
				有・無 Yes / No		
				有・無 Yes / No		
				有・無 Yes / No		

※ 3について、有効な旅券を所持する場合は、旅券の身分事項ページのとおりに記載してください。 Regarding item 3, if you possess your valid passport, please fill in your name as shown in the passport.

21については、記載欄が不足する場合は別紙に記入して添付すること。なお、「研修」、「技能実習」に係る申請の場合は、「在日親族」のみ記載してください。 Regarding item 21, if there is not enough space in the given columns to write in all of your family in Japan, fill in and attach a separate sheet.

In addition, take note that you are only required to fill in your family members in Japan for applications pertaining to "Trainee" or "Technical Intern Training".

Guidelines on How to Fill Out a CoE Application Form (1)

Please fill out all of the sections in the form correctly and do not forget to put a circle where needed. Do NOT change the information in gray where is already filled out by OSS.

- Photo: It has to be taken within 3 months and in high quality. Background should be WHITE. Do NOT paste in your application. (OSS will do it for you.)
3. Name: Fill out your name exactly the same as shown in your passport including your middle name. Follow the name order in your passport. (Surname, First name and Middle name)



GAIMU HANAKO




NAMA LENGKAP



HOUSTON WHITNEY ELIZABETH

8. Home town: Fill out your home address in full.
13. Port of entry: Choose either Narita Airport or Haneda Airport. Please consult with OSS if you choose a different airport.
14. Place to apply for visa: Choose one of the Embassy or Consulate General of Japan in your country that you plan to visit to apply for a visa. Check the list of the embassies in the following URL or scan the QR code below.

[Embassies, Consulates and Permanent Missions | Ministry of Foreign Affairs of Japan \(mofa.go.jp\)](#)



21. Family: If you have family living in Japan, please fill out their information.

続柄 Relationship	氏名 Name	生年月日 Date of birth	国籍・地域 Nationality/Region	同居予定 Intended to reside with applicant or not	勤務先・通学先 Place of employment/school	在留カード番号 特別永住者証明書番号 Residence card number Special Permanent Resident Certificate number
Father	Brian Simmons	1967.2.15	U.K.	はい / Yes	ABC Corporation	WD12345678FU
Mother	Mary Simmons	1970.11.8	U.K.	はい / Yes	Housewife	WA98765432TA

Guidelines on How to Fill Out a CoE Application Form (2)

Please fill out all of the sections in the form correctly and do not forget to put a circle where needed. Do NOT change the information in gray where is already filled out by OSS.

26. Japanese Language Ability:

IF you have ever taken any examination that certifies your Japanese language ability, write the name of the examination, the acquired level and score. In addition, submit a copy of the certificate to OSS.

28. Method of Support to pay for expenses while in Japan:

(1) Please be noted that it is a MUST that you will have **at least 100,000 JPY per month** for your living expenses while you study at IUJ. Please write your scholarship condition if you are awarded, including IUJ Nakayama Scholarship.

(2) If you have a financial suppoter, please write his/her name, address, telephone number, occupation and annual income. Those who are a recipient of a full scholarship with stipend do NOT need to fill out this section.

Special Note:

If you are self-supported or awarded/nominated for a scholarship that **does NOT** cover a monthly stipend, you need to show to the Japanese Ministry of Justice that you have sufficient funds to cover the expenses during your stay at IUJ. Please share a copy of **ONE** of the following documents to prove:

- Copy of a student loan contract
- Scholarship award (from sources outside the IUJ scholarship program)
- Official statement of your (or your sponsor’s) bank account

If they are written in a language other than English, a notarized English translation of the documents is also required. Please note that all documents should include the institution’s name and logo, address, tel/fax number, and the institution manager’s name, title, and signature.

If you have the financial backing of your family member or another “sponsor”, please submit **ALL** of the following documents as well:

1. Your birth certificate to prove the relationship between you and the family member supporting you
2. A signed statement that your family member guarantees to support you through your IUJ studies
3. A notarized English translation of 1) and 2) above, if they are not written in English.

22 通学先 Place of study

(1)名 称
Name of school

国際大学

(2)所在地
Address

新潟県南魚沼市国際町777番地

(3)電話番号
Telephone No.

025-779-1111

23 修学年数 (小学校～最終学歴)
Total period of education (from elementary school to last institution of education)

16

年
Years

24 最終学歴 (又は在学中の学校)
Education (last school or institution) or present school

(1)在籍状況
Registered enrollment

☒ 卒業
Graduated

☐ 在学中
In school

☐ 休学中
Temporary absence

☐ 中退
Withdrawal

☐ 大学院 (博士)
Doctor

☐ 大学院 (修士)
Master

☒ 大学
Bachelor

☐ 短期大学
Junior college

☐ 専門学校
College of technology

☐ 高等学校
Senior high school

☐ 中学校
Junior high school

☐ 小学校
Elementary school

☐ その他 ()
Others

(2)学校名
Name of the school

Vietnam National University

(3)卒業又は卒業見込み年月
Date of graduation or expected graduation

2018

年
Year

7

月
Month

25 経歴 (直近5年の職歴及び学歴 (高等学校卒業以降のものに限る) を記入)
Personal history (Work experience and educational background for the last 5 years (limited to those after graduating from senior high school))

始期 Start	終期 Finish	経歴 Personal history	始期 Start	終期 Finish	経歴 Personal history
年 Year	月 Month		年 Year	月 Month	
2014	9	2018	7	Vietnam National University	
2019	9	2023	8	Vietnam National Bank	

26 日本語能力 (専修学校又は各種学校において日本語教育以外の教育を受ける場合に記入)
Japanese language ability (Fill in the followings when the applicant plans to study at advanced vocational school or vocational school (except Japanese language))

☒ 試験による証明
Proof based on a Japanese language test

(1)試験名
Name of the test

Japanese-Language Proficiency Test

(2)級又は点数
Attained level or score

N4

☒ 日本語教育を受けた教育機関及び期間
Organization and period to have received Japanese language education

機関名
Organization

Japanese-Language Proficiency Test

期間:
Period

from

2020

年
Year

4

月
Month

から
to

2021

年
Year

3

月
Month

まで

☐ その他
Others

27 日本語学習歴 (高等学校において教育を受ける場合に記入)
Japanese education history (Fill in the followings when the applicant plans to study in high school)

日本語の教育又は日本語による教育を受けた教育機関及び期間
Organization and period to have received Japanese language education / received education by Japanese language

機関名
Organization

N/A

期間:
Period

from

年
Year

月
Month

から
to

年
Year

月
Month

まで

28 滞在費の支弁方法等 (生活費, 学費及び家賃について記入すること。) ※複数選択可
Method of support to pay for expenses while in Japan (fill in with regard to living expenses, tuition and rent) * multiple answers possible

(1)支弁方法及び月平均支弁額
Method of support and an amount of support per month (average)

☒ 本人負担
Self

20,000

円
Yen

☐ 在日経費支弁者負担
Supporter in Japan

円
Yen

☐ その他
Others

円
Yen

☒ 在外経費支弁者負担
Supporter living abroad

100,000

円
Yen

☒ 奨学金
Scholarship

Tuition 70% Waived

円
Yen

(2)経費支弁者 (複数人いる場合は全てについて記入すること。) ※任意様式の別紙可
Supporter (If there is more than one, give information on all of the supporters) * another paper may be attached, which does not have to use a prescribed format.

①氏 名
Name

Nguyen Tue Anh

②住 所
Address

1111 Amber Street, Vancouver, BC Y6C 5S4

電話番号
Telephone No.

(84.4) 12345678

③職業 (勤務先の名称)
Occupation (place of employment)

Teacher, Khoi chuyen XYZ

電話番号
Telephone No.

(84.4) 12345678

④年 収
Annual income

5,000,000

円
Yen

Guidelines on How to Fill Out a CoE Application Form (3)

(3) Check the relationship between you and your financial supporter.

(4) Check your appropriate scholarship foundation .

If you check "Others", write the name of your scholarship provider.

29. Plans after graduation: Check the box that matches your plan after graduation.

(3)申請人との関係 (上記(1)で在外経費支弁者負担又は在日経費支弁者負担を選択した場合に記入)
Relationship with the applicant (Check one of the followings when your answer to the question 27(1) is supporter living abroad or Japan)

☐ 夫 Husband ☐ 妻 Wife ☒ 父 Father ☐ 母 Mother ☐ 祖父 Grandfather ☐ 祖母 Grandmother ☐ 養父 Foster father ☐ 養母 Foster mother
☐ 兄弟姉妹 Brother / Sister ☐ 叔父 (伯父)・叔母 (伯母) Uncle / Aunt ☐ 受入教育機関 Educational institution ☐ 友人・知人 Friend / Acquaintance
☐ 友人・知人の親族 Relative of friend / acquaintance ☐ 取引関係者・現地企業等職員 Business connection / Personnel of local enterprise
☐ 取引関係者・現地企業等職員の親族 Relative of business connection / personnel of local enterprise ☐ その他 (Others)

(4)奨学金支給機関 (上記(1)で奨学金を選択した場合に記入) ※複数選択可
Organization which provide scholarship (Check one of the following when the answer to the question 27(1) is scholarship) * multiple answers possible

☐ 外国政府 Foreign government ☐ 日本国政府 Japanese government ☐ 地方公共団体 Local government
☐ 公益社団法人又は公益財団法人 (Public interest incorporated association / Public interest incorporated foundation) ☒ その他 (Others) International University of Japan

29 卒業後の予定 Plans after graduation

☒ 帰国 Return to home country ☐ 日本での進学 Enter school of higher education in Japan
☐ 日本での就職 Find work in Japan ☐ その他 (Others)

30 本邦における申請人の監護人 (通学先が中学校又は小学校の場合に記入)
Actual guardian in Japan (Fill in the following if the applicant is to study at a junior high school or elementary school)

(1)氏名 Name N/A
(2)本人との関係 Relationship with the applicant N/A
(3)住所 Address N/A
電話番号 Telephone No. N/A 携帯電話番号 Cellular Phone No. N/A

31 申請人, 法定代理人, 法第7条の2第2項に規定する代理人
Applicant, legal representative or the authorized representative, prescribed in Paragraph 2 of Article 7-2.

(1)氏名 Name
(2)本人との関係 Relationship with the applicant 在籍予定大学職員
(3)住所 Address 新潟県南魚沼市国際町777番地
電話番号 Telephone No. 025-779-1111 携帯電話番号 Cellular Phone No. N/A

以上の記載内容は事実と相違ありません。
申請人(代理人)の署名/申請書作成年月日

I hereby declare that the statement given above is true and correct.
Signature of the applicant (representative) / Date of filling in this form

年 月 日
Year Month Day

注 意 申請書作成後申請までに記載内容に変更が生じた場合, 申請人(代理人)が変更箇所を訂正し, 署名すること。
Attention In cases where descriptions have changed after filling in this application form up until submission of this application, the applicant (representative) must correct the part concerned and sign their name.
The date of preparation of the application form must be written by the applicant (representative).

※ 取次者 Agent or other authorized person

(1)氏名 Name (2)住所 Address
(3)所属機関等 Organization to which the agent belongs 電話番号 Telephone No.