

## Application for Credit Transfers

Student No. \_\_\_\_\_ Name: \_\_\_\_\_ Signature \_\_\_\_\_

Degree Program: \_\_\_\_\_ Institution you attended: \_\_\_\_\_

Period of study abroad: \_\_\_\_\_ Date of Application \_\_\_\_\_

| Course title | Instructor's name | Total Class Hour * | Credit number | Category** at IUJ to which you would like it transfer |
|--------------|-------------------|--------------------|---------------|---|
|              |                   |                    |               |   |
|              |                   |                    |               |   |
|              |                   |                    |               |   |
|              |                   |                    |               |   |
|              |                   |                    |               |   |

\* Total class hours do not include examination

<Confirmation by the Host Institution>

I confirm that the above course information is correct.

Name of Host Institution \_\_\_\_\_

Date \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Signature

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<Confirmation and approval by Supervisor>

Supervisor's name: \_\_\_\_\_

Signature

\*\* A: Core Elective Courses, or B: Electives

- Only the credits that you apply to transfer will be filed in your permanent records at GSIR. In a credit transfer process, you can select which credits taken at host institutions shall be transferred. For example, if you obtained from 3 courses in which grades A, B and C have been received, respectively, you can apply to transfer only grades A and B to avoid deteriorating your GPA.
- Please submit this form to the Office of Academic Affairs with copies of the course syllabi.