

International University of Japan External Evaluation Committee Regulations (Translation)

Established on April 1, 2017

Revised on January 23, 2020

Revised on April 1, 2024

(Establishment)

Article 1. International University of Japan (hereinafter referred to as the “University”) shall establish the International University of Japan External Evaluation Committee (hereinafter referred to as the “Committee”).

(Purpose)

Article 2. To ensure the efficacy of the University’s internal quality assurance efforts (PDCA cycle) and to guarantee the objectivity and impartiality of self-examination and evaluation activities, and as well as to further improve the level of education and research at the University, an external evaluation shall be conducted by experts independent from the University. The purpose of setting up the Committee is to incorporate the Committee’s opinions into the promotion of internal quality assurance and self-examination and evaluation.

(Duties)

Article 3-1. The Committee shall conduct university evaluations as follows.

- (1) Evaluate the objectivity and validity of self-examination and evaluations conducted by the University.
- (2) Evaluate the efficacy of internal quality assurance (PDCA cycle) conducted by the University.
- (3) Evaluate other important matters required by the President.

Article 3-2. The Committee shall compile the evaluation results regarding each of the items in Article 3-1 and recommendations for improvement into the external evaluation report and submit it to the President.

(Organization)

Article 4-1. The Committee members shall be appointed by the President from scholars, academic experts, and others independent from the University who understand the purpose of the establishment by the University.

Article 4-2. The number of members defined in the preceding paragraph shall be not less than three (3) persons and not more than five (5) persons. A vacancy shall be filled if the number of members drops to fewer than three (3).

(Term of office)

Article 5-1. The term of office of the Committee member shall be two years. However, this shall not preclude a member from being re-appointed.

Article 5-2. The term of office of the successor in the event of a vacancy in the Committee shall be the remaining term of the predecessor.

(Chairperson)

Article 6-1. A Chairperson shall be appointed for the Committee.

Article 6-2. The Chairperson shall be nominated by the President from the Committee members and chair its meetings.

Article 6-3. The term of office of the Chairperson shall be two years. However, this shall not preclude the chairperson from being re-appointed.

Article 6-4. The term of office of the successor in the event the Chairperson's position becomes vacant shall be the remaining term of the predecessor.

(Operation of the Committee)

Article 7-1. The Committee shall be convened by the President or the Chairperson in order to evaluate each of the items in Article 3-1.

Article 7-2. The Committee shall be duly established by the attendance of a two-thirds majority of the Committee members, and the proceedings shall be resolved with the consent of a majority of attendees.

(Confidentiality)

Article 8. The Committee members shall not divulge matters that were deemed to be kept secret among the matters learned in the course of the evaluation conducted according to the Regulations.

(Secretariat)

Article 9. The secretariat of the Committee shall be assumed by the Office of the President.

(Revision and abolition)

Article 10. Revision and abolition of the Regulations shall be determined by the President after hearing the opinions of the Operating Committee.

ADDITIONAL REGULATIONS

1. The Regulations shall come into effect as of April 1, 2017, and the provisions after the establishment shall apply from January 1, 2017.
2. Notwithstanding the provisions stipulated in Article 5 and Article 6 herein, the term of office of the first Committee members appointed after the effective date of the Regulations shall be until March 31, 2018.

ADDITIONAL REGULATIONS

These amendments shall be made effective from January 23, 2020. (Changes made to Article 2 (Purpose) and Article 3 (Duties))

ADDITIONAL REGULATIONS

These amendments shall be made effective from April 1st, 2024. (Changes include modifications to the "Purpose", "Duties" and "Operation of the Committee".)