

# GRADUATE SCHOOL OF INTERNATIONAL MANAGEMENT

## REQUEST FOR CREDIT TRANSFER

(Credits obtained before entering IUJ)

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A maximum of four (4) credits can be transferred. Credit can be transferred for graduate-level course(s) in business/management or related field(s) taken at another institution within the last five (5) years and in which the student received a grade of B (or equivalent) or better.

A student who would like to apply for the transfer of credits obtained before entering IUJ should consult with the OAA regarding the necessary procedures at the beginning of the first term of the student's enrollment. After consultation with the OAA, the student is required to complete the application form, which is available on the GSIM Info-page, and submit it along with the required supporting documents to the OAA no later than the last weekday of October. Credit is granted upon faculty meeting approval. The student may be asked to take an oral and/or written examination to demonstrate their proficiency in the subject.

Grades received by GSIM students in graduate courses at other institutions before entering IUJ will be converted to a simple Pass/Non-pass upon faculty meeting approval and will be recorded as such.

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I understand the above procedures and conditions and hereby request for credit transfer for the course(s) below.

Date of request: \_\_\_\_\_

Student # \_\_\_\_\_ Name: \_\_\_\_\_

Name of the program/school you attended before entering IUJ:

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Title of a course for which you would like to transfer credit(s).	Waived GSIM Course (Core required courses)	Approval by the instructor of the relevant course at IUJ	Office use	
			Course Registration	Grade