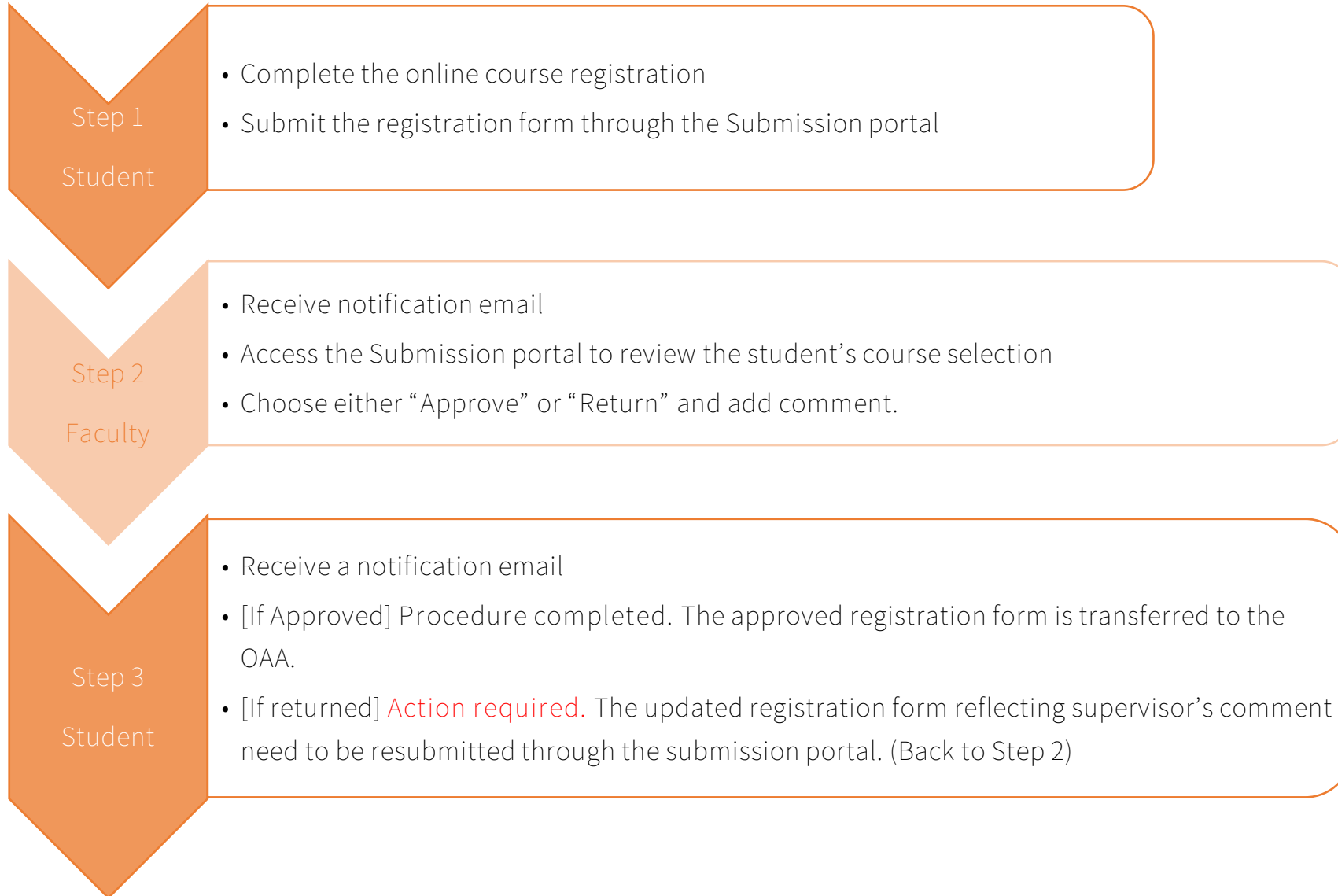




# Submission Portal

for GSIR students

2025.9 OAA ([ofcgsir@iuj.ac.jp](mailto:ofcgsir@iuj.ac.jp))



Step 1: Sample Screen – When you submit the registration form (PDF file)

# Submission Portal

Hello Eguchi san!

## How to complete your course registration for **2025 Fall term**

**Step1** Upload your registration form. Only **PDF format** is available to upload.

**Step2** Check **I agree** below to proceed.

**Step3** Click **Submit** to complete. After submission, you will receive a confirmation email.

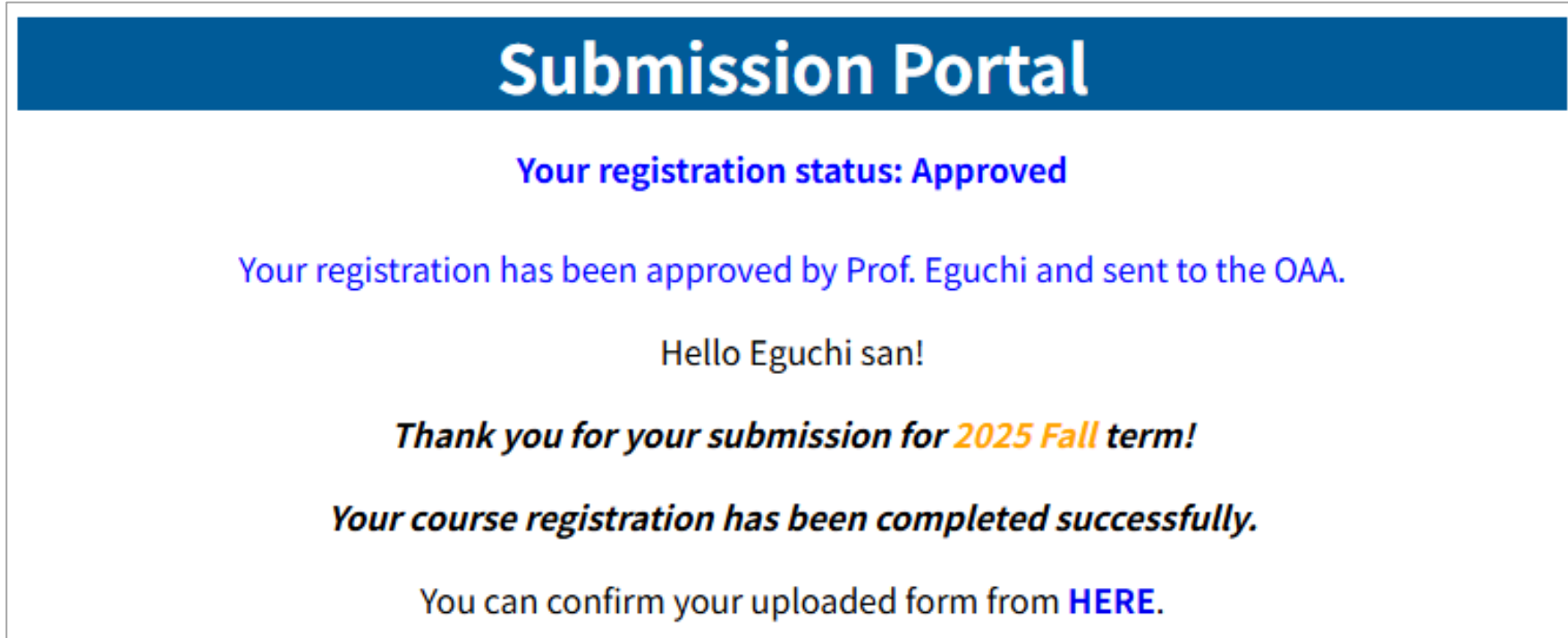
ファイルを選択 選択されていません

I agree.

Submit

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Step 3: Sample Screen – Your status (Approved)



**Submission Portal**

**Your registration status: Approved**

Your registration has been approved by Prof. Eguchi and sent to the OAA.

Hello Eguchi san!

***Thank you for your submission for 2025 Fall term!***

***Your course registration has been completed successfully.***

You can confirm your uploaded form from **[HERE](#)**.

Step 3: Sample Screen – Your status (Returned = Action required!!)

## Submission Portal

**Your registration status: Returned**

Your registration has been returned by Prof. Eguchi . Please review and resubmit.

Hello Eguchi san!

***Thank you for your submission for 2025 Fall term!***

***Your course registration has been completed successfully.***

You can confirm your uploaded form from [HERE](#).

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If you want to replace the uploaded form, please upload the revised form again.  
Only **PDF format** is available to upload.

選択されていません

I agree.

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